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Faculty Senate Minutes

February 11, 1985

1342

ANNOUNCEMENTS

1. Remarks from Vice President and Provost Martin.

CALENDAR

2. 382 Reaffirm the request for Senate action on the proposal to transfer the Department of Economics to the School of Business (see Appendix A). Docketed in regular order but no earlier than March 11.
Docket 321.

NEW/OLD BUSINESS

3. The Senate and President Curris will meet in a special session on March 4 at 3:15 p.m. concerning affirmative action policies and procedures.
4. The Senate accepted the rewritten Educational Policies Commission's recommendations on the scheduling of events/activities during final examinations (see Appendix B).
5. Report of the Teacher Education Coordinating Council was postponed until the February 25 meeting.
6. The Chair read a letter from Ronald C. Wilson, Director of the UNI Museum, regarding the museum. An assessment on the status of the museum and a consultant's report is available for faculty viewing in the Senate secretary's office, Gilchrist 243.
7. The Chair reported Dr. Downey, Dean of the Graduate College, has submitted the nominees for an honorary degree. The supportive material is available for Senators' viewing in the Senate secretary's office, Gilchrist 243.

DOCKET

8. 375/317 Reconsideration of the Martin proposal for general graduation requirements (Appendix A, Senate minutes 1339). The recommendation was approved in principle and sent on to the committee working on the general education proposal and to the University Committee on Curricula.
9. 370 A request from Jon Hall, Head, Department of Communication and Theatre Arts, that the graduation requirements be changed to require that a minimum of 50 percent of major coursework must be taken at UNI. The Senate moved to return the request to the petitioner because of a decision not to docket at this time.
10. 378/318 A request to consider and adopt a resolution from the College of Education Senate which spoke to the role of the faculty as primary in the establishment of curriculum (see Appendix A, Senate minutes 1341). The Senate accepted a modified request.

The University Faculty Senate was called to order at 3:15 p.m. February 11, 1985, in the Board Room by Chairperson Boots.

Present: Baum, Boots, Dowell, Elmer, Erickson, Glenn, Goulet, Hallberg, Heller, Kelly, Patton, Peterson, Remington, Richter, Sandstrom, Story, Stockdale (ex officio).

Alternates: Tarr for Duea and Cummings for Krogmann.

Absent: Evenson.

Members of the press were asked to identify themselves. Lynn Olson from the Northern Iowan was in attendance.

ANNOUNCEMENTS

1. Vice President and Provost Martin made the following announcements:

The Board of Regents staff is recommending approval of the two Master's Degree Programs in Computer Education, following a positive recommendation from the Interinstitutional Committee on Educational Coordination, so Board approval should be routine tomorrow afternoon at the Board meeting in Des Moines. This has been a somewhat painstaking process and I appreciate everybody's patience, especially the departments and faculty involved. I wish I could promise everybody that new program approval at the Board level will be easier in the future, but I am afraid the opposite is more likely.

Legislative Budget Hearings will be held Tuesday morning and Wednesday morning in Des Moines for the Board of Regents, and the Board will hold its meeting in the afternoon.

The latest, but not necessarily the final action on the use of the lottery funds for economic development projects by Regent's universities, is to appropriate some seven million dollars to be distributed by the Iowa Development Commission upon recommendation by the Board of Regents. We are optimistic that under those arrangements UNI would receive an equitable allocation. We would hope that the allocations would not be for specific projects but it is probable that funds would be earmarked for particular proposals.

CALENDAR

2. 382 Reaffirm the request for Senate action on the proposal to transfer the Department of Economics to the School of Business (see Appendix A).

Hallberg/Story moved to docket in regular order but no earlier than March 11. Motion passed. Docket 321.

NEW/OLD BUSINESS

3. The Chair read a letter from President Curris. The President gave several dates that he would be available to meet with the Senate to discuss affirmative action policies and procedures.

Sandstrom/Remington moved that the Senate call a special meeting March 4 at 3:15 p.m. to meet with the President. Motion passed.

4. The Chair distributed the rewritten policy for scheduling events/activities during the final examination period (see Appendix B).

Hallberg/Erickson moved to accept the policy.

Sandstrom asked what happens if an instructor will not recognize the event.

The Chair said the Vice President or that officer's designee would be empowered to make a ruling.

R. Bowlsby questioned eliminating the appeals board in the original recommendation.

Question was called. Motion passed with one dissent.

5. The Chair announced that the report from the Teacher Education Coordinating Council would be postponed until the next regular meeting.

6. The Chair read a letter from Ronald C. Wilson, Director of the UNI Museum. He requested the support of the faculty and asked that they turn in the questionnaire that was mailed to them. Wilson enclosed a consultant report and an assessment of the status of the museum; both are available in the Faculty Senate secretary's office, Gilchrist 243, for viewing by Senators and the faculty-at-large.

7. The Chair reported Dr. Downey, Dean of the Graduate College, has submitted the names of the nominees the Honorary Degree Committee is recommending for a doctoral degree during the spring commencement. The Senate will vote on the recommendations in executive session on February 25. The materials are available in the Faculty Senate secretary's office, Gilchrist 243, for viewing by the Senators.

DOCKET

8. 375/317 Reconsideration of the Martin proposal for general graduation requirements (see Appendix A, Senate minutes 1339).

Goulet/Peterson moved the Senate dissolve into the committee of the whole. Motion passed.

Hallberg/Glenn moved the Senate rise from the committee of the whole. Motion passed.

Remington asked if the drafter of the proposed model would be willing to change item 3, the first sentence, by adding an "s" to the departments.

Martin agreed to the change.

Hallberg/Peterson moved to approve the recommendation in principle and submit it to the committee working on the new general education proposal.

Goulet said anyone with further recommendations should send them to the Curriculum Committee posthaste.

Story/Heller moved to amend the motion by adding "for a B.A. degree" to the title.

Stockdale said he had a bachelor of science degree and has always been sorry more general education courses were not required. He said he feels we are shortchanging our students if we do not require general education courses.

Remington said the proposal already states that these requirements are for a B.A.

Question on the amendment was called. Motion failed.

Question on the main motion was called. Motion passed.

9. 370 Request from Jon Hall, Head, Department of Communication and Theatre Arts, that the graduation requirements be changed to require that a minimum of 50 percent of major coursework must be taken at UNI.

The Curriculum Committee returned this item to the Senate stating they could find no evidence of a problem.

Goulet/Hallberg moved to return the request to the petitioner because of a decision not to docket at this time.

Goulet said the feedback he had from the Curriculum Committee was that there has been no documentation this was ever a problem.

Story said the departments have to approve the equivalent courses so it could be handled at that time.

Patton said the Registrar's Office did a random sampling of nine transfer students that graduated this fall. A total of six hours were used on their graduation requirements.

Question was called. Motion passed.

10. 378/318 A request to consider and adopt the following resolution from the College of Education Senate: "The faculty of the University reaffirms its role as the body with the primary responsibility for the curriculum and urges the institutional administrators to avoid any intervention in the transmittal process, except on those grounds which were introduced during the deliberative process and which remain unresolved. Should institutional administrators ignore that admonition, the faculty expresses its belief that future faculty participation in the curricular process will be jeopardized."

Kelly/Erickson moved to approve the resolution as stated.

Martin said he strongly agreed that the primary responsibility for curriculum lies with the faculty. He understands the spirit of the proposal is to have the administration state any objections at an early stage. He said he would rather not do that but be able to have the flexibility to make changes depending on the problems that developed at later stages.

Baum agreed with the Vice President. She said if the administration becomes involved too early it could be detrimental to the process.

Goulet/Tarr moved to amend the motion by striking the last sentence.

Hallberg said the amendment makes the resolution a little less controversial but does not do the job. He would rather vote on the whole resolution.

Kelly said he felt there was a lack of communication between the Vice President and the faculty. The M.A. went through all of the proper procedures. Nowhere was it discussed this might be a problem. If the administration had discussed this, maybe there wouldn't have been a need for this resolution.

Sandstrom asked what the last phrase means. He hesitates to endorse something he doesn't understand.

Question on the amendment was called. There was a tie vote, and the Chair voted for the amendment. The motion passed; thus the last line was deleted.

Stockdale said the main issue involved the two master's programs. The action of the administration was unfortunate--withdrawing the proposals without consultation with the departments. It sounds like we are asking for consultation.

Hallberg agreed that the failure to consult is the problem. The resolution doesn't state what we want.

Kelly said that possibly the wording should be changed. We have a long-standing process with curriculum. There was no communication with the bodies involved.

Martin said he expressed some concern in a Senate meeting last spring. The programs were submitted to Des Moines. Subsequently the President requested the two master's programs be deferred. The Vice President said he had communicated with both Deans as was his usual procedure.

The Chair announced the Senate had been meeting for two hours. According to Senate rules, a motion to continue debate is required before the Senate may continue.

Sandstrom/Goulet moved the Senate extend debate 15 minutes. The motion passed.

Baum said their department had a major involved in this proposal. As a member of the department involved, she felt they were well-informed.

Martin presented Senators with a 1977 letter from then President Kamerick which spoke to the issue (see Appendix C).

Remington said the issue was carefully considered in the Graduate Curriculum Committee and Council. He said the last sentence in Kamerick's letter was not followed. The Senate needs to be consulted and the College of Education and the Graduate College were short-circuited.

Martin said it would be helpful to the administration if the Senate was more specific about the channel of communication. To whom should a letter be written?

Sandstrom/Hallberg moved a substitute motion. "The faculty reaffirms its role as the body with the primary responsibility for curriculum. It expresses its concern over inadequate communication regarding recent curriculum proposals. To avoid future conflicts, the Faculty Senate urges the administration to consult closely with appropriate faculty governing bodies whenever impediments arise during the transmittal process."

Question to substitute was called. Motion passed.

Vote on the substitute motion was called. Motion passed.

Story/Erickson moved the Senate adjourn at 5:35 p.m. Motion passed.

Respectfully submitted,

Mary Engen

These minutes shall stand approved as published unless corrections or protests are filed with the secretary of the Senate within two weeks of this date, Thursday, February 21, 1985.

APPENDIX A



University of Northern Iowa
Vice President and Provost

Cedar Falls, Iowa 50614
Telephone (319) 273-2517

February 11, 1985

Professor Myra Boots
Faculty Senate Chair
University of Northern Iowa

Dear Myra:

This is to reaffirm the request for Senate action on the proposal to transfer the Department of Economics to the School of Business.

Sincerely yours,

James G. Martin
Vice President and Provost

JGM:d

APPENDIX B

POLICY RECOMMENDATION for SCHEDULING EVENTS/ACTIVITIES DURING FINAL EXAMINATIONS

The Educational Policies Commission recognizes that the University's primary focus is the curricular program. Moreover, the Commission believes that the University should resist any event or activity which interferes with its primary function.

The Commission also recognizes that campus co- and extra-curricular activities, although of secondary importance, can enrich and re-enforce the instructional program. Students are, and should be, encouraged to become involved in the co- and extra-curricular activities.

On occasion, the schedule of co- and extra-curricular events conflict with the schedule of curricular work. Usually the students and instructors involved reach an accommodation to resolve such conflicts. The conflict in these schedules poses serious problems, however, when they occur during the final examination period. The University has not yet developed adequate policy to resolve them. As a step in the development of such policy the Educational Policies Commission makes the following recommendation after having consulted with interested parties on the campus.

GENERAL POLICY

Events/activities requiring student participation shall not be scheduled during the final examination period.

CONTINGENT POLICY

1. Events/activities requiring student participation on or off the campus, which are routinely scheduled by external organizations/groups with which the University affiliates but the dates of which cannot be established by UNI personnel, may be recognized by the Vice-president for Academic Affairs or that officer's designee as a legitimate conflict with final examinations, and students so involved shall be permitted to reschedule the examination in conflict.
2. All university personnel who anticipate events which may conflict with final examinations must register those events with the office of the Vice-president for Academic Affairs. Examples of events which might be appropriate for recognition include CPA certification examination, NCAA and Conference athletic events, forensic contests, music festivals, presentations at professional meetings, etc.

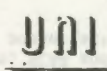
APPENDIX B (cont.)

3. Faculty members are empowered to reschedule a final examination for a student involved in an event/activity where an approved conflict occurs.
4. Students are responsible to notify their instructor(s) of prospective conflicts with final examinations as much in advance of the examination as practical. Early notification should be provided even if the conflict is potential rather than definite. Students are responsible to arrange with the instructor to reschedule the examination.
5. Unresolved disagreement between student and instructor relative to the rescheduling of a final examination when an approved conflict occurs, or disagreement concerning what events constitute a legitimate conflict of schedule, may be brought to the Vice-president for Academic Affairs or that officer's designee for final resolution.
6. Administrative units involved with approved conflicting events may expect to share in the responsibility for the administration of alternative examinations.

SUBMITTED BY:

EDUCATIONAL POLICIES COMMISSION
Lynn Brant
Sue Doody
Jon Norem
Steve Rose (for Jeff Blaga)
Forrest Conklin, Chair

APPENDIX C



UNIVERSITY OF NORTHERN IOWA • Cedar Falls, Iowa 50613

Office of the President
AREA 319 273-2566

March 24, 1977

Professor Judith F. Harrington, Chair
University Faculty Senate
University of Northern Iowa

Dear Professor Harrington:

It is with some reluctance that I write this letter, but I do believe that I might be negligent if I did not do so. I have noted the recommendations concerning curricular flow, together with the flow chart. On the whole, I think it highly desirable to regularize and systematize the means by which curricular proposals are considered. I write this without presuming to judge whether the method suggested is the best one to accomplish the purposes desired.

I do believe I should point out, however, that there is a step in between the approval of curricular proposals by the Faculty Senate and the presentation of those proposals to the Board of Regents. The Regents' Procedural Guide provides: "The business of the institution shall be presented by the institutional executives to the Board." While I would hope no such occasions would arise, it is at least conceivable that a curricular proposal could be approved by the Senate which the administration would find it impossible to fund, particularly in light of collective bargaining contracts. In those circumstances I presume it would be incumbent upon the appropriate administrators to explain to the Senate why certain curricular proposals could not be made to the Board of Regents.

Let us hope no such incidents arise.

Sincerely,

John J. Kamerick
John J. Kamerick
President

JJK:fb

cc: Vice-President James Martin
Dr. Fred Lott, Chairman, University Committee on Curricula
Dr. Ray Hoops, Dean, Graduate College
Dr. James Albrecht, Chair, Graduate College Council
Members of the Ad Hoc Committee on Curricula Flow
Members of the University Faculty Senate
Council of Deans

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Academic Affairs